

PAW & HAND OBEDIENCE HAS IMPLEMENTED THE FOLLOWING BUILDING AND BUSINESS PROTOCOLS FOR COVID-19 UNTIL FURTHER NOTICE

IF ANY OF THE CONDITIONS BELOW PERTAIN TO YOU PLEASE DO NOT ENTER THE BUILDING!

- If you have a fever, any respiratory or other COVID-19 symptoms you must stay away for two weeks after symptoms are gone.
- If you have been exposed to ANYONE who has/had any respiratory symptoms you must stay away for two weeks from exposure
- If you have travelled to a high risk area or a state under travel restrictions to PA, attended a large gathering of more than 25 people where social distancing was not being observed, and/or masks were not being worn (religious service, party, restaurant, family gathering, etc., without social distancing, especially if OTHERS were not wearing masks), please stay away for two weeks

We apologize for the rules and limitations but we are trying to assure that we are following CDC and PA Dept of Health guidelines for safe building and safe business practices. We also want to protect ourselves, students and patrons to the best of our ability.

FOR PRIVATE LESSONS AND RING RENTALS STUDENT/PATRON RESPONSIBILITIES

- **ONLY HANDLERS AND WORKING DOGS WILL BE ADMITTED. MAXIMUM 5 PEOPLE IN THE BUILDING AT ONE TIME**, including the Paw & Hand rep, if applicable.
 - For example--P&H instructor + 1 to 4 students or P&H rep + 1 to 4 renters. for video recording for titling or scoring runs for AKC or CDSP: 1 to 2 handlers + judge + steward + P&H rep. (P&H rep can be the judge or steward)
- Masks **MUST** be worn during Private Lessons, while renting, and during classes.
- Social distancing **MUST** be practiced (at least 6 ft distance)
- You must provide your own mask; No Mask, No Admission -- No Exceptions - No Arguments
- Use hand sanitizer upon arrival. A bottle will be on a table directly in front of the door. Stop and sanitize before proceeding into the building.
- Spray toilet seat before and after usage with disinfectant spray to protect yourself and the next person. Disinfectant wipes can be used to wipe off bathroom doornob. A trash can is just inside the bathroom door. **DO NOT FLUSH WIPES DOWN THE TOILET**
- If we are unable to provide disinfectant spray or wipes for your use, we will have a spray bottle of diluted bleach that you will spray a paper towel with and then use on appropriate surfaces.
- No patron use of the kitchen area is permitted. The microwave, keurig, refrigerator, small appliances, etc, are all off limits until further notice.

EQUIPMENT RULES

- No public crates available; you must provide your own crate and remove daily
- No use of private crates by anyone other than the owner, any previous authorization by the owner is withdrawn until further notice. No exceptions.
- Bedding in private crates must be removed from the building each day.
- Highly recommended to remove water bowls each day.
- Private crate owners must wipe down or spray their crates after each daily usage

- Private crates must be covered after you clean them but before leaving for the day, to protect them during the disinfecting/spraying of the building floor and gates with Quat Stat.
- No personal equipment or possessions should be left at the building; take it all with you!!
- No public chairs will be provided at this time. If you need a chair, bring your own, and take it with you when you leave.
- Use nitrile/exam gloves or tongs when touching other's dogs or equipment that is used routinely during class (leads, articles, directed retrieve gloves, etc.) Remove gloves and dispose properly
 - gloves will be available at the school. Or sanitize your hands thoroughly after touching.
- Designated disinfected tables will be provided to place your equipment and belongings *during Private Lessons and Rentals*. Bring waterproof material for under water bowls if applicable. Do not place gear bags or personal items on the floor. Exceptions: during training, scent articles, utility gloves, and dumbbells may be placed or thrown onto the floor. (During classes students must place their personal/training gear on their own chair or bring a towel from home for gear).
- **Private Students: the instructor will handle the Paw & Hand Equipment**
- **RENTERS: BEFORE LEAVING PLEASE WIPE ANYWHERE / ANYTHING YOU HAVE TOUCHED. MINIMIZE TOUCHING OF SCHOOL EQUIPMENT. PRETEND YOU JUST COMMITTED A CRIME AND YOU WILL NEED TO WIPE AWAY YOUR FINGERPRINTS (jumps, chutes, chute sticks, etc; alternatively, leave school equipment in an organized pile on the floor and P&H rep will disinfect after you leave).**
- **Group Class Students: minimize as much as possible your own handling of P&H equipment; let the instructor move the equipment whenever feasible**

RING RENTALS -- All of the above applies plus:

CLEAN UP PROCEDURE

- If your dog has an accident while renting, please use the following procedures for clean up:
 - use gloves while cleaning urine, feces or vomit
 - use only approved products that will be in the blue cleanup bucket
 - place all soiled products in a plastic poop bag provided in the clean up bucket
 - tie the poop bag closed tightly and place the bag in the trash can **OUTSIDE** and to the **LEFT** as you exit the front door
 - if the mess went over ANY cracks between mat tiles, pull up the edges of the mat squares and clean the floor under the tiles and the underside of the tiles.
 - leave the tile up until the underside of the tiles and the floor has dried
 - if it is not dry by the time you leave, please leave tiles up/loose

PAW & HAND OBEDIENCE RESPONSIBILITIES

Paw & Hand Obedience Will:

- Provide hand sanitizer and disinfectant wipes and/or clorox spray and paper towels
- Provide Touch-Free trash cans inside the training building
- Take out the trash regularly, making sure the bag is tied securely
- Perform routine disinfection of high touch areas after every Patron or class, including bathroom
- Perform minimum weekly deep cleaning with Betco Quat Stat disinfecting spray, more often as

needed based on quantity of students/patrons

ADDITIONAL PROTOCOLS FOR GROUP CLASSES

Initial Soft Class Restarting in the Green Phase

- Paw & Hand Obedience will continue to follow CDC and PA Dept of Health Guidelines for Safe Building and Business Practices regarding COVID-19
 - Class sizes will be reduced to allow for 10 or less people per room and 20 or less, including instructors per building and/or to allow for Social Distancing of 6 or more feet, *whichever is the lesser amount of people*
 - Class times will be staggered to allow for the earlier class to leave the building prior to the next class entering the building
 - Students must wear masks (we will ease this as soon as possible, but for now masks are required)
 - If students want a chair during class, they must bring their own folding or portable chair and take it with them when they leave.
 - If you need a chair to sit, and a chair for your gear, you must bring 2 chairs (an upturned 5 gal bucket will be provided for each class student at social distancing spacing; you may sit on or place gear on the bucket.
 - Students must bring their own crates; no crates will be available at the building
 - Student belongings, training gear, etc, go on your chair, not the floor unless placed on a towel you bring from home
 - No extra people or family members during class; handler and dog only
 - Students must use hand sanitizer upon entering the building
 - No early arrivals (10 min prior to class start time, max)
 - Students must gather belongings and dog and exit the building quickly after class.
 - Questions about class can be asked/answered via email or phone before or after class if they can not be answered during class
- Alternatives to Group Classes include Private Lessons, virtual ZOOM consultations, and online courses and classes.

If you have any questions please contact us at: 570-980-1546 or
trainingdirector@pawandhand.com
(email is preferred method of communication whenever possible).

Thank you for your patience and understanding during these difficult times

Lana Kline, Training Director & Owner

Joe Anne Goodling, Office Manager & COVID-19 Officer